

## Board of Governors of the City of London Freeman's School

### Outstanding Public Actions

| Ref.          | Date                      | Action  | Officer responsible | Progress Update  |
|---------------|---------------------------|---|---------------------|--|
| 1P/CLFS/2019  | 7 February 2019           | Freemen's Estate Development Plan update to feature as a standing item on future Board agendas  | Town Clerk          | Ongoing  |
| 8P/CLFS/2019  | 25 September 2019         | Worst-case BREXIT scenarios to form part of the 3-5 year strategic plan   | Headmaster          | Update due October 2020                                |
| 14P/CLFS/2019 | 21 November 2019          | The substantial number of volunteer hours committed by the School's pupils was discussed by the Board. Governors wished for the Award to be raised by the Headmaster at the forthcoming Heads' Forum and with the fellow heads of the City's Family of Schools. | Headmaster          | Head to provide an update.                             |
| 16P/CLFS/2019 | 13 January 2020<br>(FGPE) | Report to be submitted on the recommendations to, and actions taken by, the Freeman's School in response to the Corporation's Internal Audit processes  | Bursar              | TBC  |
| 17P/CLFS/2019 | 13 January 2020<br>(AP)   | Town Clerk to gather availability of Governors to participate in classroom visits on Board (and Sub-Committee) meeting dates  | Town Clerk          | To be arranged after COVID-19 restrictions are lifted. |
| 1P/CLFS/2020  | 5 February 2020           | New date to be identified for the Governor Away Day   | Town Clerk          | To be arranged after COVID-19 restrictions are lifted. |
| 2P/CLFS/2020  | 5 February 2020           | The potential for the fund to which the School's development fund was direct to be a registered charity to be explored as part of the ongoing work to examine the City's charities.   | Chamberlain         | Ongoing.   |
| 3P/CLFS/2020  | 5 February 2020           | Future iterations of the Community and Partnerships Report to detail whether the schools being collaborated with were from the state or independent sector.   | Bursar              | March 2021.  |

| Ref.         | Date        | Action   | Officer responsible | Progress Update                |
|--------------|-------------|--|---------------------|--------------------------------|
| 4P/CLFS/2020 | 3 June 2020 | Guidance on appropriate starting salary for teachers to be developed   | Headmaster/Bursar   | Head to provide update.        |
| 5P/CLFS/2020 | 3 June 2020 | Confirmation to be provided on any legal obligations over length of time data should be retained by the School | Deputy Head         | Deputy Head to provide update. |

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## Completed Actions

| Ref.          | Action  | Progress Update  |
|---------------|---|--|
| 6P/CLFS/2019  | Detailed risk assessments conducted by the City Surveyor's Department regarding fire safety, be submitted for information | Completed September 2019   |
| 7P/CLFS/2019  | Better provision for virtual meetings be considered   | Completed September 2019   |
| 9P/CLFS/2019  | CLFS Prize Day invitations to governors to be sent by post and email  | Completed - As a result of the COVID-19 pandemic, this event had been cancelled. |
| 10P/CLFS/2019 | Future iterations of the Junior School report to include an overview of academic progress and achievement                 | Completed.   |
| 11P/CLFS/2019 | Possible rescheduling of 2020 Board and Sub Committee meeting dates   | Completed  |
| 12P/CLFS/2019 | Document containing dates of the Board, its sub committees and events such as Prize Day, to be circulated.                | Completed – February 2020  |
| 13P/CLFS/2019 | Report on the School's Fundraising and Development Activities (including projections)                                     | Completed – February 2020  |
| 15P/CLFS/2019 | A copy of the Learning and Innovation presentation to be circulated.  | Completed  |
| 4P/CLFS/2020  | Details of the Governors' City Visit to be circulated to Governors.   | Completed (City Visit was subsequently cancelled)                                |